

Oklahoma Universal Service Fund

Fiscal Year 2018/2019

What's New...

- The OUSF Contribution Factor is **1.20%** for the July 1, 2018 – June 30, 2019 (FY2018/2019) plan year, as approved by Commission Order in Cause No. PUD 201800005.

Reminders...

- **Per Chapter 59 rule revisions, the following changes remain in effect for FY2018/2019**
 - **Reporting Frequency Election:** Contributing Providers (Providers) with **\$50,000 or more** in annual Oklahoma intrastate retail revenue are required to report to the OUSF on a Monthly basis and pay the related assessment. Providers with **\$49,999 or less** in annual Oklahoma intrastate retail revenue qualify to report on an Annual basis or may choose to report on a Monthly basis. Providers that have historically reported **\$0.00** revenue for FY 2017/2018 and/or provider reporting \$0.00 revenue for FY 2018/2019 are required to report on an Annual basis for FY 2017/2018. If the Provider underestimates its annual contribution by 15% or greater, the provider shall be required to make its contributions monthly for the next fiscal reporting year and underpayments will be subject to interest at one and one-half percent per month (1.5%).
 - **Worksheet and Payment Submission Schedule:** Worksheets and payments are due by the last day of month following the data month. For example, the July 2018 worksheet and assessment payment is due by August 31, 2018. Please refer to Attachment A – OUSF Reporting and Payment Schedule, for further details.
 - **Late Payment Interest:** Providers failing to submit OUSF worksheets and payments in a timely manner are subject to one and one-half percent per month (1.5%) late payment interest fee (18% APR cumulatively) on any payment not received by the reporting due date.
- **On-Line Contributing Provider Remittance Worksheet Submissions:** Contributing Provider Remittance Worksheets are to be submitted online only via GVNW's Online Worksheet Submission E-File feature on our website at <http://www.gvnw.com/USF/OKUSF.aspx>.
- **To access OUSF E-File,** you must be assigned a User I.D. and Password by GVNW. Please complete and submit an Online Access Request (Attachment D) form to GVNW, either via email at ousf@gvnw.com or fax at (217) 698-2715. A User I.D. and Password will be provided to you via email.
- **OUSF Assessment Payment Submission:** All OUSF assessment payments are to be remitted to First Fidelity Bank, N.A. in Oklahoma City, OK. Please refer to the OUSF Payment and Worksheet Submission Information (Attachment B) for more information.
- Remit payment electronically to ensure timely receipt and processing of the payment and avoid Late Assessment Payment Interest. Paper checks may be made payable to: (1) Oklahoma Universal Service Fund, (2) OK USF, or (3) OUSF.
- **Annual True-Up:** All Annual filers are required to submit an Annual revised worksheet, to report actual revenues for the July 2017 – June 2018 period, by August 31, 2018. Report actual revised revenue amounts, not the difference between the original filing and the Revision.